

Enrolment Form

1F19a v3



INCORPORATING BOURNEMOUTH BUSINESS SCHOOL INTERNATIONAL

How to Enrol

- Complete, sign and date this Enrolment Form
- Send to MLS, either direct or via an Educational Tour Operator (ETO) of MLS – please contact MLS for details.
- Once received, MLS will contact you to discuss times and dates for your sessions

Name of ETO / sponsor (if applicable):

PERSONAL DETAILS

Title (Mr/Mrs/Miss):		First name(s):		Family name:	
Nationality:		First Language			
Date of birth:		Profession / Occupation:			
Home address (in your country):					
Telephone number:		Email:			

Course Booking	Fee	Tick	Requested Start Date	Proposed Hours	Name(s) of Participant(s)
Online one to one English Language (5 x 40 minute sessions)	£325.00				
Online one to one Business English Language (5 x 40 minute sessions)	£325.00				
Online two to one* General English Language (5 x 40 minute sessions)	£350.00				
Online two to one* Business English Language (5 x 40 minute sessions)	£350.00				
Online group of 3-6* General English Language (5 x 40 minute sessions)	£500.00				
Online group of 3-6* Business English Language (5 x 40 minute sessions)	£500.00				

*Note: sessions of 2 or more people will be on a closed group basis only, ie you must sign up as a group with the required number of participants

Please consider and evaluate your current proficiency in the English language. How would you describe your current level of English? In the following table, please circle an appropriate grade.

What is your current English language ability in the following areas:

		BEGINNER				ADVANCED			
Language Skills	Reading	1	2	3	4	5	6	7	
	Writing	1	2	3	4	5	6	7	
	Listening	1	2	3	4	5	6	7	
	Speaking	1	2	3	4	5	6	7	
Language Systems	Grammar	1	2	3	4	5	6	7	
	Vocabulary	1	2	3	4	5	6	7	
	Pronunciation	1	2	3	4	5	6	7	

Do you have any special learning needs or disabilities?	Yes	No
If yes, please provide details:		

Please inform us of any important details that may help us to specifically tailor your programme to match your precise personal and professional needs and expectations. Such details might include information on the following and more:

- your own or your company's main reasons for choosing a course of individual tuition
- the learning outcomes you hope to achieve
- how you would like your progress to be assessed at the end of your programme

Please continue on a separate sheet of paper if required

PAYMENT DETAILS

Fees should be payable to: MLS International College

Bank account details:
 Bank Name & Address: Lloyds TSB Bank plc, 101 High Street, Poole BH15 1AJ, Dorset, UK Account Name: MLS International College
 Account Number: 00238207 Sort Code: 30-96-73 BIC: LOYDGB21036 IBAN: GB54 LOYD 3096 7300 2382 07

Account details for Euro and US Dollar transactions available on request.

Terms and Conditions:

1. Your course is sold as per the description on our website and may involve one or more courses as listed there.
2. Your place on the course is subject to fee payment in advance and written confirmation from MLS Admissions, which will detail the course you have booked, including dates and times for online courses.
3. Each online course is sold as a batch of 5 individual sessions, each of 40 minutes duration.
4. Changes to dates and times may only be made in agreement with MLS but each course (5 individual sessions) must be completed within eight weeks of purchase.
5. You will require access to the internet and a computer or mobile device that has a camera and microphone.
6. There are no refunds for missed sessions.
7. Cancellations of online courses are only possible prior to the start of your third online lesson (or at the latest, 14 days after your course purchase). Cancellation requests should be sent by email to admin@mls-college.co.uk.
8. In the event of circumstances arising not covered by these terms, reasonable action may be taken by MLS.
9. MLS' main terms and conditions for study in person at the College remain unaffected by these terms.

DECLARATION

I certify that all the information I have given is correct to the best of my knowledge and I agree to abide by the conditions of enrolment. I have carefully read and agree all the conditions described on the enrolment form.

Signed:		Date:	
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Send your completed enrolment form together with passport copy and current qualifications, where applicable, to your MLS ETO or direct to:
admin@mls-college.co.uk

MLS International College, Westover Chambers, Hinton Road, Bournemouth BH1 2EN, UK
Tel: +44 (0)1202 291556/299552, Fax +44 (0)1202 293846
www.mls-college.co.uk

This forms the basis of the contract.

MLS International Ltd, Registered Office: Mazars LLP, 5th Floor, Merck House, Seldown Lane, Poole BH15 1TW Reg in England 1947337